

PETITION FOR REFUND OF LATE REGISTRATION FEE

UNIVERSITY OF WASHINGTON
Registration Office - Box 355850
2nd Floor, Schmitz Hall
Seattle, WA 98195-5850

Instructions: Complete this form and return it to the Registration Office, 2nd Floor Schmitz Hall or via email to petition@uw.edu. Your petition's decision will be e-mailed to your uw.edu email address

Name (Print)

Student Number _____

E-mail Address _____

Quarter for which fee is being assessed: _____ YEAR _____

\$25.00 Late Registration fee, assessed during Period III.

\$75.00 Late Registration fee, assessed during the Late Add Period.

State the reason you believe a refund of the fee should be granted. Documents to verify your statement should be attached. **The fee will be refunded only in cases where it is determined that late registration was caused by a University error.**

Student Signature

Today's Date

SPACE BELOW RESERVED FOR OFFICE USE ONLY

Granted

Denied

Deferred (additional information required)

Signature of Registrar Office Representative